

St Peter's College IT Information for New Starters

Welcome to St Peter's College! This is a brief introduction to the IT accounts and services available to College members, intended to help you set up and access your accounts as you get started. To review all IT information and learn more, visit our <u>IT Hub</u>.

User accounts

As a member of St Peter's College and the University, you have been provided with three different IT accounts which are listed below:

Oxford Single Sign On (SSO)

- For all SSO enabled University services (uses multi-factor authentication, see below)
- University websites that require SSO/Shibboleth/Webauth
- SSO Managed at <u>https://webauth.ox.ac.uk</u>
- Logging into computers inside the College (Library/Computer rooms)

College account

- Used internally at St Peter's College for wireless access and BYOD.
- Your College account is a separate account to your University SSO and only gives you access to the services listed, please use your university SSO account for university services.
- To activate your College account, you must visit: <u>https://college-account.spc.ox.ac.uk/</u>
- Password can be reset here: <u>https://college-account.spc.ox.ac.uk/</u> (Requires SSO first)

Remote access account

- For eduroam wireless access.
- For Oxford-VPN access.
- Must be initially activated setup by you, visit <u>https://register.it.ox.ac.uk</u> to set a password for your remote access account.

MFA (Multi-factor authentication)

Oxford University uses MFA to authenticate your SSO. Please go to <u>https://help.it.ox.ac.uk/mfa</u> and setup two ways of authenticating your accounts. When you visit Oxford University protected sites, you will be prompted for your University SSO credentials. If you have any issues please contact SOCIT support, details given below.

Password security

Please keep your passwords secret at all times; never let anyone use your password or IT accounts. You are responsible for the security of your accounts, if you feel that someone knows your password please inform the SOCIT team immediately and visit the relevant site above to reset your password.

Also note that copyright infringement notices will be enforced and a penalty will be charged, so please do think carefully if you attempt to torrent over the St Peter's College or University networks. It is most likely your account will be banned and it can take several weeks to be reinstated meaning you lose all University related SSO access in the meantime which can be extremely disruptive.



Cyber Security

Please stay safe online by following best practice, the University's cybersecurity team has published information so you can keep yourself, others and your devices safe online.

- <u>https://www.infosec.ox.ac.uk/want</u> Please familiarise yourself with these topics.
- <u>https://www.infosec.ox.ac.uk/phishing</u> Phishing is a major problem when using university email.
- <u>https://www.infosec.ox.ac.uk/news</u> Latest cyber news straight from the University Infosec team.

Wireless Access in College

As a student SOCIT recommends using SPC-Members to connect to the internet, we also provide access to Eduroam but this should only really be used as a backup, when roaming across Oxford or if you are experiencing issues with your SPC College account.

To access SPC-Members you must first set a password at: <u>https://college-account.spc.ox.ac.uk/</u>

- Username: spetxxxx (Same as your SSO)
- Password: What you have set on the page: <u>https://college-account.spc.ox.ac.uk/</u>

On some devices (Android, Google) you will need to set the below configuration in the advanced Wi-Fi Options:

Phase 1 Auth: PEAP Phase 2 Auth: MSCHAPSV2 Certificate: Do Not Validate.

If you experience issues joining SPC-Members please send an email to <u>it-help@spc.ox.ac.uk</u>.

Useful Info and Links

Eduroam (Wireless network)

To access Eduroam you must first register your remote access account by visiting the following link: <u>https://register.it.ox.ac.uk</u>

Username for your (Remote access) eduroam account is in the format of:

spetxxxx@OX.AC.UK (the suffix MUST be capitalised)

Please see this link for additional support: <u>https://help.it.ox.ac.uk/network/wireless/services/eduroam/index</u>

SPC-IoT (Wireless network)

Games consoles, Smart TVs, Alexa's, Firesticks, Google Home and other Internet of things (IoT) device can be connected to the IoT network

Detailed instructions and IT guides are on the St Peter's Intranet IT Hub here: <u>https://unioxfordnexus.sharepoint.com/sites/SPET-HUB-StPetersCollege/SitePages/IT-Resources.aspx</u>



Printing

Students can print to various photocopiers around the College using mobility print, web print or email to print.

St Peter's has several members-only printers available:

- College Library
- Staircase II corridor
- Staircase III corridor
- Staircase IV (Emily Morris) corridor
- Foundation Common Room (Damazer House)

Detailed instructions and IT guides are on the St Peter's Intranet IT Hub here: <u>https://unioxfordnexus.sharepoint.com/sites/SPET-HUB-StPetersCollege/SitePages/IT-Resources.aspx</u>

University SSO and Office 365

Your University SSO account, managed by central IT services, gives you access to your University email, Teams, OneDrive file storage and Office 365 applications. You can also install Office 365 on to your own Windows/Mac devices. To access please visit <u>https://office.com</u> and log in using your University SSO account.

For more information please see: <u>https://help.it.ox.ac.uk/nexus365/index</u>

Your University SSO account can be reset by going to the following URL and following the onscreen

options: https://webauth.ox.ac.uk

Take note when resetting your passwords, you will then have to change the saved password on any of your devices otherwise you may run into issues with your account being disabled.

SOCIT/IT Support

SOCIT is the name for the joint IT collaboration for a number of colleges including St Peter's. We can assist with all college member related IT matters and are usually the first point of contact if you have an IT issue. Please report any issues using the email address below or visit either of our IT offices.

- St Peter's College Staircase III Room 1
- <u>it-help@spc.ox.ac.uk</u>
- 01865 286001

Full contact details, including the address for the central office, are <u>here</u>.

University IT Services Support

The University's IT Services Department should be contacted if you have any issues with your SSO or University services like email, OneDrive, Teams and eVision/SITS. <u>https://www.it.ox.ac.uk/getting-help</u>

- IT Services Helpdesk
- 01865 612345
- Report a request to IT Services https://oxford.saasiteu.com/